

AGENDA

Meeting: Malmesbury Area Board
Place: Malmesbury Town Hall, Cross Hayes, Malmesbury, SN16 9BZ
Date: Tuesday 7 June 2022
Time: 7.00 pm

Including the Parishes of: Ashton Keynes, Brinkworth, Brokenborough, Charlton (nr Malmesbury), Crudwell, Dauntsey, Easton Grey, Great Somerford, Hankerton, Lea and Cleverton, Leigh, Little Somerford, Luckington, Malmesbury, Minety, Norton, Oaksey, Sherston, Sopworth, St Paul Malmesbury Without.

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Please direct any enquiries on this Agenda to Ben Fielding Democratic Services Officer, direct line 01225 718656 or email benjamin.fielding@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Chuck Berry, Minety
Cllr Gavin Grant, Malmesbury
Cllr Martin Smith, Sherston
Cllr Elizabeth Threlfall, Brinkworth

Recording and Broadcasting Information

Wiltshire Council may record this meeting for live and/or subsequent broadcast. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By submitting a statement or question for an online meeting you are consenting that you will be recorded presenting this, or this may be presented by an officer during the meeting, and will be available on the public record. The meeting may also be recorded by the press or members of the public.

Any person or organisation choosing to film, record or broadcast any meeting of the Council, its Cabinet or committees is responsible for any claims or other liability resulting from them so doing and by choosing to film, record or broadcast proceedings they accept that they are required to indemnify the Council, its members and officers in relation to any such claims or liabilities.

Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request. Our privacy policy can be found [here](#).

Parking

To find car parks by area follow [this link](#). The three Wiltshire Council Hubs where most meetings will be held are as follows:

County Hall, Trowbridge
Bourne Hill, Salisbury
Monkton Park, Chippenham

County Hall and Monkton Park have some limited visitor parking. Please note for meetings at County Hall you will need to log your car's registration details upon your arrival in reception using the tablet provided. If you may be attending a meeting for more than 2 hours, please provide your registration details to the Democratic Services Officer, who will arrange for your stay to be extended.

Public Participation

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

	Time
<p>1 Election of the Chairman (<i>Pages 1 - 2</i>)</p> <p>To elect the Chairman of the Malmesbury Area Board for the forthcoming year.</p>	7.00pm
<p>2 Election of the Vice-Chairman</p> <p>To elect the Vice-Chairman of Malmesbury Area Board for the forthcoming year.</p>	
<p>3 Chairman's Welcome and Introductions</p> <p>The Chairman will welcome those present to the meeting.</p>	
<p>4 Apologies for Absence</p> <p>To receive any apologies for absence.</p>	
<p>5 Minutes (<i>Pages 3 - 12</i>)</p> <p>To approve and sign as a correct record the minutes of the meeting held on 22 February 2022.</p>	
<p>6 Declarations of Interest</p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>7 Chairman's Announcements (<i>Pages 13 - 56</i>)</p> <p>To receive the following announcements through the Chair:</p> <ul style="list-style-type: none"> • Recruitment of Hackney carriage and private hire drivers. • Solar Together Wiltshire. • Fostering in Wiltshire. • Change to Community Area Transport Groups (CATGs) into Local Highway and Footway Improvement Groups (LHFIGs). • Fuel Camps. 	7.05pm
<p>8 Partner Updates (<i>Pages 57 - 80</i>)</p> <p>To receive updates from the following partners:</p> <ul style="list-style-type: none"> • Wiltshire Police • Dorset & Wiltshire Fire and Rescue Service • BaNES, Swindon and Wiltshire Clinical Commissioning Group (CCG) • Healthwatch Wiltshire • Malmesbury and the Villages Community Area Partnership (MVCAP) 	7.15pm

	<ul style="list-style-type: none"> • Riverside Community Centre • Malmesbury Area Health and Wellbeing Forum • Malmesbury Area Footpaths Group • Health & Wellbeing Champion • Town and Parish Councils 	
9	<p>Community Engagement Manager Presentation</p> <p>To receive a presentation from Alexa Davies (Community Engagement Manager) on the Area Board Review.</p>	7.30pm
10	<p>Annual Review of Local Priorities</p> <p>I. To report on progress made in addressing the Area Board priorities selected for 2021/22</p> <p>II. To consider any new evidence or information that will help inform the Area Board in selecting its priorities for 2022/23</p> <p>III. To highlight potential priorities for the Area Board to consider for 2022/23</p> <p>IV. To inform the Area Board of the broad mechanism for delivering these priorities including (where appropriate): leads, working groups and allocating funding.</p>	7.45pm
11	<p>Outside Bodies and Working Groups (<i>Pages 81 - 92</i>)</p> <p>The Area Board is requested to:</p> <p>a. Appoint Members as Lead representatives to Outside Bodies as set out at Appendix A;</p> <p>b. Agree to reconstitute and appoint to AB Non-Priority Working Group(s) as set out in Appendix B; and</p> <p>c. To note the Terms of Reference for the LHFIG as set out in Appendix C.</p> <p>d. To appoint a Carer and Older People's Champion for the Area Board.</p>	8.00pm
12	<p>Local Highways and Footway Improvement Group (LHFIG) (<i>Pages 93 - 106</i>)</p> <p>The Area Board will be asked to consider the recommendations from the 26 April 2022 Malmesbury Local Highway and Footway Improvement Group (LHFIG) meeting outlined in the report.</p>	8.15pm
13	<p>Area Board Funding (<i>Pages 107 - 110</i>)</p>	8.20pm

To consider the following applications for funding:

Community Area Grants:

- Oaksey Village Hall - £3,318.30 towards Oaksey Village Hall Electrical Efficiency Project.
- Caerbladon CIC - £5,000 towards Caerbladon Arts startup costs.
- Sustainable Sherston - £1,396.66 towards Apple Day juicing equipment grant.
- Leigh PCC - £2,500 towards Disabled Eco Loo at Leigh Parish Church.

To note that the following applications for funding have been agreed under Community Engagement Manager delegated authority:

Health and Wellbeing Grants:

- Charlton Parish Council - £75 towards Charlton and Village Parish Platinum Jubilee Tea Party.
- Malmesbury Town Council - £75 towards Jubilee Picnic in the Cloister Gardens Sunday 5th June 2022.
- Hankerton Parish Council - £75 towards Hankerton Village and Parish Platinum Jubilee Tea Party.
- St Paul Malmesbury Without Parish Council - £75 towards Parish celebrations for the Queen's Platinum Jubilee 2022.
- Luckington Church PCC on behalf of 3 village groups - £100 towards Luckington Platinum Jubilee picnic.
- Crudwell Parish Council - £75 towards Crudwell Jubilee Village Green Party.
- Little Somerford Parish Council - £75 towards Somerfords and Startley Jubilee Street Party.
- Ashton Keynes Parish Council - £75 towards The Queen's Platinum Jubilee Celebrations 2022.

- | | | |
|----|--|---------------|
| 14 | Malmesbury Town Team

To receive a presentation from the Malmesbury Town Team to highlight their upcoming projects. | 8.30pm |
| 15 | Urgent items

Any other items of business which the Chairman agrees to consider as a matter of urgency. | |
| 16 | Evaluation and Close

The next meeting of the Malmesbury Area Board will be held on 20 September 2022, 7.00 pm. | 8.45pm |